

TOWN OF MERRILLVILLE
TOWN COUNCIL MEETING
February 11, 2014

CALL TO ORDER: 6:30 P.M.

INVOCATION: Captain Dale Simmons – Salvation Army

ROLLCALL: Mr. Goralczyk was absent, all other members were present.

PLEDGE OF ALLEGIANCE

PETITIONS, COMMUNICATIONS, REMONSTRATIONS:

CONSENT AGENDA:

Accts. Payable Register Voucher Approval February 11, 2014. Approval of Town Council Meeting Minutes of January 28, 2014. Mr. Hardaway made a motion to approve and second by Mr. Widing. The motion was approved by a 6/0 voice vote.

STANDING COMMITTEES:

BUDGET & FINANCE: No report.

PUBLIC WORKS:

Mr. Pettit commended Public Works for their hard work during the winter weather. Mr. Guernsey paraphrased newspaper article that commented about Town of Merrillville employees receiving a raise but the town does not have enough funds for salt for the roads. Mr. Guernsey remarked that this is not true; Merrillville Public Works does have enough funds for salt.

Mr. Pettit noted that Public Works need to notify the Police Department during a 2 inch snow fall when vehicles are parked on the street. Mr. Hardaway remarked that Vickie Bunnell the Code Enforcer has issued 100 warnings and has towed four cars. Mr. Hardaway and Mr. Pettit agreed that all vehicles that are impeding with snow removal should be towed.

COUNCIL AFFAIRS:

Yearly renewal of legal services. Mr. Bushemi remarked that the council should take action on all items in their packets besides Stormwater legal service renewal because it is a decision that the Stormwater Board needs to make. Mr. Spire noted that nothing has changed from last year. Mr. Pettit made a motion to approve Town Council, Unsafe Building Violation, Police Commission and Plan Commission and Board of Zoning Appeals legal services and second by Mr. Hardaway. Motion was approved a 6/0 roll call vote.

PERSONNEL POLICY & EMPLOYEE BENEFITS: No report.

PUBLIC SAFETY:

Mrs. Miano read two commendation letters from Commander D. Kijurna in recognition of Officer Luke Shaw, Officer David Degard, Officer Mike Bunnell, and Officer Curtis Munchik, and Officer Jason Chorba, and Corporal Lance Schmit. Officer Shaw assisted in a burglar arrest. Officer Shaw received a Level I Commendation for his efforts. Officer David Degard, Officer Mike Bunnell, Officer Curtis Munchik, and Officer Jason Chorba, and Corporal Lance Schmit the quick response and diligent displayed by the officers led to arrest of 5 suspects. Officer David Degard, Officer Mike Bunnell, Officer Curtis Munchik, and Officer Jason Chorba, and Corporal Lance Schmit will receive a Level II Commendation.

Mr. Hardaway thanked Officer Degard, Sergeant Berzac and Detective Morgan for their professionalism during an incident in his neighborhood.

PARKS & RECREATION: No report.

ENVIRONMENTAL AFFAIRS: No report.

ELECTIONS & PUBLIC RELATIONS: No report.

ECONOMIC DEVELOPMENT: No report.

UTILITY LIAISON:

Mrs. Barron stated that she has been working with Jeff Langbehn to insure recyclable garbage cans are put out. She has also been working on water drainage issues for different businesses, which are having problems with spouts.

TOWN GOVERNMENT RE-ORGANIZATION: No report.

ADA COMPLIANCES:

Advertise for the Community Development Block Grant ADA curb ramp project bid. Advertisement for bids sealed bids will be received by the Town of Merrillville Clerk-Treasurer Merrillville Town Hall until 6:30 p.m. Tuesday March 25, 2014 and then they will be publicly opened and read out loud, any bid received after time will be returned unopened. The description of work is as, this work include placing new curbing, curb ramps and sidewalks. This work will also include minor grading to improve drainage and all incidental and collateral work. Regarding bid documents plans, specifications, and plan documents are available for examination in the Clerk-Treasurer Office in Town of Merrillville, Indiana. Copies of plans, specifications, and plan documents are available in the Clerk-Treasurer Office upon payment of \$25 per set; a set consists of single copies of plans specifications and plan documents. Bids shall be complete executed on bid document forms, contained in contract documents. No bidder may withdraw his proposal within a period of 60 days following the date for receiving bids. The Town Council reserves the right retain any and all bids for a period not more than 60 days and said bid shall remain in full force and effect during said time. The council further reserves the right to waive informalities and to award the contract to any bidder all to the advantage of the Town of Merrillville or reject the bids. Regarding bid security, each bid should be accompanied by an acceptable certificated check or cashier's check made payable to the Town of Merrillville or acceptable bid bond in an amount equal to five percent to the total bid price executed by an incorporated surety company in good standing and qualified to do business in the state of Indiana. Regarding bonds, a performance bond and payment bond each in the amount of 100 percent of the contract price will be required. Regarding Indiana requirements, standard questionnaire form 96. Regarding Federal requirements, the bidders' attention is called to the fact that a notice a requirement or affirmative action to ensure equal employment opportunities regarding executive order 11246 is contained in the bid documents. The notice set forth imparts goals and timetables for the employment for women and minorities in the project area. The goal and timetables for minorities and female participation are 20.9 percent and 6.99 percent per year respectively. Contractors and sub-contractors are required to pay not less the Davis Bacon prevailing wage right established by the U.S. Department of Labor and included in the project specifications. Information explaining other prevailing wage laws which apply to this work is also including in the project specification. Each bidder must ensure that all employees and applicants for employment are not discriminated against because their of race, creed, color, sex or nation origin. This project is being funded in part by Department of Housing and Urban Development through the Lake County Community Development Department. The remaining portion of the project shall be funded through local funds, total of available funds for financial years 2013 to Town of Merrillville are \$35,000.00. A per bid conference will be held for the Town of Merrillville Municipal Complex, on March 6, 2014 at 10:00 a.m. local time for all bidders. Mr. Hardaway made a motion to approve and second by Mr. Pettit. The motion was approve by a 6/0 roll call vote.

GENERAL ORDERS:

FIRST READING ORDINANCES: No report.

SECOND READING ORDINANCES:

Ord. 14-01: An Ordinance of the Town of Merrillville, Lake County, Indiana, fixing the salaries and pay for employees of the Town of Merrillville, Indiana for the calendar year 2014. Mr. Pettit made a motion to approve and second by Mr. Hardaway. No public comment. The motion was approved by a 6/0 roll call vote.

Ord. 14-02: An Ordinance of the Town of Merrillville Town Council adopting a personnel policy manual for the Town of Merrillville, Indiana. Mr. Hardaway made a motion to approve and second by Mr. Pettit. No public comment. The motion was approved by a 6/0 roll call vote.

RESOLUTIONS: No report.

BZA ACTIONS: No report.

OLD BUSINESS:

Mr. Pettit made a motion to bring Police Commissioner nomination up for discussion and second by Mr. Hardaway. The motion was approved by a 6/0 voice vote. Mr. Pettit nominated Gene Ward for Police Commissioner and second by Mr. Spann. Mr. Hardaway made a motion to close nominations. The motion was approved 6/0 roll call vote.

NEW BUSINESS: No report.

PUBLIC COMMENT: All public comment is recorded on cassette tape and kept on file in the Clerk-Treasurer's Office at Town Hall.

Merrillville FOP #168 Daytona 500 NASCAR Kickoffs, February 23, 2014 @ 12:00 p.m.

ANNOUNCEMENTS:

TOWN HALL CLOSED, February 17, 2014 in observation of Presidents' Day

Environmental Resource Mtg., February 20, 2014 @ 2:00 p.m.

Town Council Meeting, February 25, 2014 at 6:30 p.m.

ADJOURNMENT

Carol Miano, President

Eugene Guernsey, Clerk-Treasurer